

Diary No. 3018 Date 17-9-24
University School of Architecture and Planning
(East Delhi Campus)



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
Surajmal Vihar, Delhi-110092

GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

"A STATE UNIVERSITY ESTABLISHED BY GOVT. OF NCT OF DELHI"
SECTOR-16 C, DWARKA DELHI - 110078
Website: www.ipu.ac.in

Notification No. /2024

F. No. IPU-7/ DI(Academic) Offline Counselling/2024/

Dated: 17/09/2024

SCHEDULE OF 3rd COUNSELLING FOLLOWED BY OPEN HOUSE COUNSELLING ADMISSION SESSION: 2024-25

Master of Urban & Regional Planning (M.Plan) CET Code – 368) : OFFLINE COUNSELLING

Venue of Counselling: University School of Architecture & Planning, Guru Gobind Singh Indraprastha University, Room No. B-210
East Delhi Campus, Surajmal Vihar, New Delhi 110092

The candidates must read the complete schedule and ensure their presence

Course	Application Number	Name	Fathers Name	Gender	Date of Birth	Region	Category	Institute Name
GGSIIPU M. Plan (Urban and Regional Planning) 2024 [CET CODE-368]	3682410000 49	Pranav Mahajan	Pradeep Mahajan	Male	27-04-1999	Delhi (NCT)	General	SRM University Sonapat Haryana
GGSIIPU M. Plan (Urban and Regional Planning) 2024 [CET CODE-368]	3682410000 51	SAKET VIHARI	LAKSHMI NARAYAN PANDEY	Male	30-07-2005	Outside Delhi	General-EWS	NEW H/S CHAND CHAURRA GAYA
GGSIIPU M. Plan (Urban and Regional Planning) 2024 [CET CODE-368]	3682410000 59	YAGYA SAINI	ANAND RAM	Female	03-02-2006	Delhi (NCT)	Other Backward Class (OBC)	Swami Dayanand Sarvodaya kanya vidyalaya

1. The CET qualified candidates, whose names appeared in the merit list, shall report in person for 3rd Counselling for 'Verification of Documents' on **19/09/2024** from 11:00 AM onward, and allotment of Seats on **20/09/2024** at the venue for counselling, as per their Category and Merit. Details are as below.

Date	Category of Candidates	Time
19.09.2024 to 20.09.2024	All CET qualified candidates seeking admission against seats reserved for Jammu & Kashmir Migrant All CET qualified candidates seeking admission against seats reserved for Economical Weaker Section (EWS) (irrespective of Region- Delhi and Outside Delhi)	11 00 A M 11 00 A M

<p>All CET 2024 QUALIFIED CANDIDATES CLAIMING SEATS RESERVED FOR SUB-CATEGORY DEFENCE (PRIORITY-WISE I TO IX) All Candidates belonging to UR-DEF, SC-DEF and ST-DEF (Irrespective of Region – Delhi and Outside Delhi)</p>	11:30 A.M.
<p>All CET 2024 QUALIFIED CANDIDATES CLAIMING SEATS RESERVED FOR SUB-CATEGORY PWD (PH) All Candidates belonging to UR-PWD, SC-PWD and ST-PWD (Irrespective of Region – Delhi and Outside Delhi)</p>	11:30 A.M.
<p>All CET 2024 QUALIFIED CANDIDATES CLAIMING SEATS RESERVED AGAINST SC and ST Category (Delhi & Outside Delhi)</p>	12:00 P.M.
<p>All CET 2024 QUALIFIED CANDIDATES CLAIMING SEATS RESERVED AGAINST GENERAL/UNRESERVED CATEGORY (Delhi & Outside Delhi) From RANK 1 TO 50</p>	12:30 P.M.

* Allotment on the horizontal Sub-Category seats shall be carried out as per the guide lines given in the following paras.
* It is stated that where the seats in any sub-category is not reserved, the candidate may claim seat in UR/ other respective sub-category in their respective region.

* The candidates claiming seats in any sub category shall have to produce the valid certificate for both the categories for claiming a seats e.g. a candidate claiming a seat belonging to SC-DEF shall have to produce valid certificate for SC category as well as Defence Category

Important:

- A candidate belonging to any sub-category is also eligible to secure admission in General / Unreserved Category of his/her respective Region, purely on the merit of CET.
- The Defence and PWD reservation shall be in all categories in a horizontal manner. If the seats of these sub-categories (i.e. UR-DEF, SC-DEF, ST-DEF, UR-PWD, SC-PWD & ST-PWD remain vacant, they shall be reverted to the parent category first during the 2nd Counselling.
- The conversion of seats reserved for SC, ST to General Category shall be done only after the completion of 2nd counselling for the reserved categories.
- There shall be no reserved seats for OBC category candidates for Post Graduation/Master Level Programme; hence, they shall be eligible for allotment of seat in UR/GEN category or any other applicable sub-category of the candidate.
- Allotment of Seats will stop as and when the seats get filled up.

2. Seat Allocation in Delhi and Outside Delhi Region

For clarification on Region i.e. Delhi or Outside Delhi, candidates may please refer to the Chapter 5: 'Seat Allocation', Part-A, Admission Brochure 2024-25.

3. Reservation Policy

Candidates shall please refer to the Chapter 6: 'Reservation Policy', Part-A, Admission Brochure 2024-25.

4. Eligibility Criteria for Programme- Master of Urban & Regional Planning [M.Plan] (CET Code-368) :

Minimum 55% or equivalent in the qualifying examination as under: 1. B.Arch. or equivalent

Note: Equivalence for the qualifying degree shall be as per AICTE Gazette Notification ADVT-III/4/Exty./40/2317(162) dated 28th April 2017 for Major Disciplines of Engineering/Technology or latest Gazette notification or COA guidelines/ regulation. Admission Criteria: The admission would be based on the merit list prepared on the basis of qualifying degree marks.

Note:

1. For the purpose of percentage calculation in the qualifying degree, for the candidates who have completed their qualifying degree from GGSIPU, if the candidate has been awarded the final consolidated Cumulative Performance Index (CPI), then the Cumulative Performance Index (CPI) shall be taken as the percentage of marks while if the candidate has been awarded the final consolidated Cumulative Grade Point Average (CGPA), then the CGPA x 10 shall be taken as the percentage of marks.
2. In case any Board/ University awards grades instead of marks, the calculation of equivalent marks would be based on the procedure prescribed by the Board/ University awarding the qualifying degree. Document regarding the conversion must be provided by the candidate himself. In case a university does not have any scheme for converting CGPA into equivalent marks, the equivalence would be established by dividing obtained CGPA with the maximum possible CGPA and multiplying the resultant with 100.

5. Offline Counselling Procedure

Candidates shall please refer to the Chapter 8: 'Offline Counselling Procedure' Part-A, Admission Brochure 2024-25.

6. Fee:

Bank Draft(s) of Rs. 1,20,000/- (Rs.1,19,000/- towards Seat Acceptance/Part Academic Fee plus Rs 1,000/- (Non-Refundable) towards Counselling Participation Fee is required at the time counselling in favour of "Registrar, Guru Gobind Singh Indraprastha University, payable at Delhi". The candidate will write his name, date of admission, phone, address, mobile no, name of the programme, CET Rank and CET Roll Number on the back of the Bank Draft(s). Balance fee (if applicable) shall be paid by the candidate at the allotted institute.

7. Documents Required for Verification and Allotment of Seats (alongwith a set of photocopies):

- a) Four passport sized photographs
- b) CET Rank Card/Merit Order of CET-2024 (copy)
- c) CET-2024 Admit Card (in original) 2024.
- d) Filled Admission verification form as per Appendix 6 of Part F of Admission Brochure 2024-25.
- e) Filled Preference sheet as per Appendix 11A of Part F of Admission Brochure 2024-25.
- f) Proof of date of birth (Secondary School Mark-sheet & Certificate) (Original and Photocopy)

g) Mark-sheets / Certificates of qualifying examination:

The candidate will be required to bring the Original certificates/Mark-sheets of all the year wise or semester wise in original along with photocopy of Certificates/ Mark-sheets of qualifying examination.

h) For Distance / Open Learning Cases:

In case of students who have passed the qualifying examination through distance / open education system of any recognized University / Board / Institution, the necessary documentary evidence related to location of his / her study centre i.e. study centre proof, certificate from the University imparting open / distance education certifying the location of the study centre to be submitted.

i) Physical Fitness Certificate:

All the students shall be required to submit a Medical Certificate indicating fitness from a Registered Medical Practitioner as per format given in Performa of Medical Certificate in given in Part-F in Admission Brochure 2024-25 (As per Appendix 5)

l) **Result Awaited:** candidates seeking admission as result awaited candidate must have to submit Appendix 4 of Part F of Admission Brochure 2024-2025

k) **Reserved Category Certificate in addition to Appendix 19:**

The candidates seeking admission under reserved categories, must have to mandatorily bring the entitled supporting certificate in his/her name. The Candidates for further details must read Chapter 6 (Reservation Policy) of respective Admission Brochure 2024-25. In case the candidate is claiming the seat reserved for D9C/D8T category then He/ She should have passed his/ her qualifying exam from Delhi School/College and must have SC/ST certificate issued by the Competent Authority of Govt. of NCT of Delhi only.

For claiming reservation on a seat reserved for **Defence Category**, the candidate must have to bring the duly filled and signed **Appendix 1** of Admission Brochure 2024-25 by the competent authority as mentioned in Admission Brochure 2024-2025.

Reserved Category Candidates who fail either to bring documents as per notified schedule or whose documents are not in order will **forfeit his/her right for the reserved category claimed** and will automatically be converted to General Category as per university rules.

All reservation category candidates who are seeking admission in reserved category in SC/ ST/DEF/PWD/KM must bring their reservation certificate (the caste/category certificate should invariably be in the name of candidate himself/herself and not in favour of respective parents/ guardians) in original along with the self attested photocopy of the certificate for claiming seat against the reserved category.

l) Conduct and Character Certificate in original from the Head of the Institution from where the qualifying examination has been passed or from Gazetted officer in Original, not more than 06 (six) months old

m) There is no OBC and EWS seats in self financing and minority institute.

n) Application regarding age relaxation with necessary approval shall be submitted prior two days before the commencement of Offline counselling (if necessary)

o) The required Certificate(s) for reserved categories / classes will be essential at the time of the counselling / admission and no provisional admission shall be admissible for want of caste/category certificate from the local competent authority. Further, the caste / category certificate should invariably be in the name of the candidate himself / herself and not in favour of respective parents / guardians.

8. It will also be the sole responsibility of the candidates themselves to make sure that they are eligible and fulfill all the conditions prescribed for admission. Before filling-up the verification slip at the time of verification of documents/counselling/allotment of seats, candidate should ensure that he/she fulfills all eligibility conditions as laid down in the respective Admission Brochure for the session 2024-25. If it is found at any stage during the entire period of the programme that the candidate does not fulfill the requisite eligibility conditions, his/her admission will be cancelled and also disciplinary action will be initiated against his/her and entire fee will also be forfeited.

9. **Seat Matrix:** Seat Matrix to be displayed at the time of Counselling

10. **Procedure for Second Counselling**

a) The students, who have been admitted during 1st counselling in any category, will not be allowed to change their category in 2nd Counselling.

- b) The Second Counselling will commence from rank one onwards for all categories / programmes and the seats will be allotted strictly on the basis of merit of the candidates. Such candidates, who were absent in the First Counselling will also be permitted to attend the second counselling.
- c) A candidate who fails to appear in person on the notified date and time for counselling, shall forfeit his/her claim for the seat which could be offered to him/her, had he/she been present on his/her turn. However, if the candidate reports late or reports on subsequent days during the process of counselling, he/she may be considered for allotment of a seat available at that point of time provided he/she had not taken admission earlier.
- d) The students who take admission in first counselling would be allowed to exercise the option to change the programme/ institute in the second counselling within the ambit of the programme/ institutions included in the specific CET Code after depositing an additional sum of Rs. 5,000/- in the form of a fresh Demand Draft in favour of Registrar, Guru Gobind Singh Indraprastha University payable at Delhi. However, this change of programme/ institute will be allowed only if the candidate reports on the scheduled venue, date and time. If he/she does not report on the scheduled venue, date and time, then the right of change of programme/institute shall be forfeited and he/she will not be allowed to exercise this option for which the University will not be responsible.
- e) **Open House Counselling / Spot counselling:** Counselling on the Open Day will be held only if any seat(s) remains vacant after two rounds of counselling. The said seat(s) will be offered on that day to the qualified candidate(s) in order of merit. The seat(s) shall be offered to the qualified candidate(s) in order of merit irrespective of his/her Region provided he/she has reported for counselling on that day.
- f) De-reservation of unfilled Outside Delhi Quota Seats to Delhi Quota and Vice versa: In the Offline Counselling, Seats reserved for Outside Delhi Category will be converted to Delhi Category and Vice versa during the Open House Counselling (which will only be held if seats are vacant after 3rd round of counselling has been completed in the respective region).
11. **Reporting:** All candidates are advised to visit the University website www.jpu.ac.in as well as the online admission website <https://jpu.admissions.nic.in> for regular updates.


12. FEE REFUND:-


Refer Chapter 12 of Admission Brochure 2024-2025

All the candidates who wish to participate in the Offline Counselling for admission in above mentioned Programme for Academic Session 2024-25 are advised in their own interest to visit the University website www.jpu.ac.in as well as the online admission website <https://jpu.admissions.nic.in> for regular updates. Candidates are also advised to please refer Admission Brochure for Academic Session 2024-25 for more details

Copy to:

1. Dean, USAP for kind information and needful
2. Controller of Finance, GGSJPU, for kind information and needful.
3. Controller of Examinations, GGSJPU for kind information
4. Finance Officer, GGSJPU with the request to depute an official at the counselling venue for collection of Demand Drafts and verification of Admission Slips in this respect before the same are issued to the candidates.
5. PRO, GGSJPU with a request to display Counselling / Admission Schedule on the University's Notice Board (s)
6. In-charge, UITS, with the request to upload the schedule of Counselling on University's website
7. AR to Hon'ble Vice Chancellor, GGSJPU for information of Hon'ble Vice Chancellor.
8. AR to Registrar, GGSJPU for information of Registrar.
9. Guard file.


(Prof. (Dr.) Neeraja Lugani Sethi)
Dean, USAP


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